

**ALEXANDRIA TOWNSHIP COMMITTEE MEETING
MINUTES
SEPTEMBER 11, 2013**

This meeting was advertised in the Hunterdon County Democrat, and notice posted in the Alexandria Township Municipal Offices and the Alexandria Township Website, (www.alexandria-nj.us) as required by the Open Public Meetings Act. Meeting Called to order at 7:52 PM.

ROLL CALL: Committeeman Swift, Committeeman Abraham, Mayor Plumer and Attorney Dragan were present.

FLAG SALUTE:

STATE POLICE REPORT: A representative from the State Police was present and informed the public that three arrests occurred regarding the multitude of thefts that have been occurring in the area. The State Police asked for residents to be vigilant and make sure they lock their cars. The Committee informed the Detective about several incidents that have occurred at the park with a vehicle driving on the upper fields. The State Police will look into the incidents.

LESTER D. WILSON SCHOOL/MUNICIPAL OFFICE UPDATE- The Committee will have Atty. Dragan draft contract terms to present to the Board of Education at their work session on Sept. 12, 2013. The Committee will discuss these items in Executive Session. The Twp. Engineer is drafting a site plan cost analysis including parking and ADA requirements. That report should be available at the October meeting. Both Comm. Abraham and Mayor Plumer walked the school grounds. A discussion ensued about parking lot possibilities that will need to be looked into and front entrances for the school and the municipal offices. Resident, Edward Mako of Woolf Road asked about deed restrictions that may possibly be in place regarding the school. Atty. Dragan ordered a title search but hasn't received anything back yet.

COMMITTEE REPORTS:

- ENVIRONMENTAL COMMISSION REPORT: None
- FARMLAND/OPEN SPACE: Chairman Fritsche read a report that was prepared by Atty. Dragan pertaining to the status of properties going into preservation.
- PARK & RECREATION REPORT: Chair Mary Jo Tufaro informed the Committee that they voted and approved a roof repair in the amount of \$1950.00, an Eagle Scout project around the flag pole that should be starting any day. AEA had an open house in August and there was a lot of interest in renting the facility. Four openings are available in Park & Rec. Mayor Plumer would like to appoint Katie Wigness and Carrie Boyko to full terms on the Park & Rec commission. The Park & Rec Commission would like to allow football practices at the park. Temporary lighting would be needed from 6 to 8 PM. Atty. Dragan read the ordinance that doesn't permit artificial lighting at the park. Atty. Dragan noted a variance would be needed.
- HISTORIC PRESERVATION COMMISSION: None
- ROAD DEPARTMENT –Chairman Abraham read the road report . The Road Dept. is preparing for the oil & chip program on a portion of Schoolhouse Road, Hog Hollow Rd, Indian Creek Rd,

and Grist Mill Rd. Road side mowing continues, equipment maintenance and park maintenance have been on going as well.

OLD BUSINESS:

Mayor Plumer touched upon an appointment that was made at the August 14, 2013 meeting. Mayor Plumer appointed Jim Pauch to replace Jack Rick on the Planning Board. To clarify the appointment Mayor Plumer noted that Judy Tucker would move up from Alternate # 2 to an Alternate #1 and Jim Pauch has been appointed as an Alternate # 2.

- 2nd Reading of Ordinance 2013-008-Appropriating \$3300.00 from Capital Fund Reserve to Purchase Office Equipment. Comm. Abraham made a motion, seconded by Comm. Swift to open public hearing for Ordinance 2013-008. **Roll Call:** Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes. **Public Comment:** Resident wanted clarification as to how many pavilions are in the Township. The Township only has the one pavilion at the park. Comm. Swift made a motion, seconded by Comm. Abraham to close public hearing. **Roll Call:** Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes. Comm. Abraham made a motion, seconded by Comm. Swift to approve Ordinance 2013-008 on second reading. **Roll Call:** Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes.

**TOWNSHIP OF ALEXANDRIA
COUNTY OF HUNTERDON
ORDINANCE NO. 2013-008**

AN ORDINANCE APPROPRIATING \$3,300.00 FROM THE CAPITAL FUND RESERVE FOR PURCHASE OF OFFICE EQUIPMENT FOR THE PURCHASE OF OFFICE EQUIPMENT IN THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$3,300.00 is hereby appropriated from the Capital Reserve Fund for Purchase of Office Equipment in the General Capital Account for Purchase of Office Equipment and various appurtenances to a Pavilion in the Township.

SECTION TWO: The period of usefulness of the upgrades and improvements, as defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The gross debt of the Township of Alexandria, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

ATTEST:

THE TOWNSHIP OF ALEXANDRIA

Michele Bobrowski, RMC, Twp. Clerk

By: _____
Gabriel Plumer, Mayor

NEW BUSINESS:

- Hog Hollow Road Weight Limit- Road Chair Abraham addressed the public about oil and chip that occurred on Hog Hollow Road and how the road needed to be redone due to the life of the pavement being shortened because of heavy truck traffic. Trucks are using Hog Hollow Road as a cut-through between County Roads 519 & 513. Twp. Engineer Runge recommends that the weight limit should be set at 10 tons in compliance with the current Commercial Driver's license regulations. A truck driver can lose his CDL license if found to be going over the weight limit that is imposed. An Ordinance will be prepared for the next meeting.
- Resolution 2013-071- Granting a Veteran's Exemption, B-16, L-11.12- Comm. Abraham made a motion, seconded by Comm. Swift to approve a Resolution for Granting a Veteran's Exemption for B-16, L-11.12. **ROLL CALL: Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes.**

RESOLUTION 2013-071 OF THE ALEXANDRIA TOWNSHIP, COUNTY OF HUNTERDON AND STATE OF NEW JERSEY GRANTING A VETERAN'S EXEMPTION FOR B-16, LOT 11.12

WHEREAS, the Township Tax Assessor granted a veteran's exemption on August 8, 2013, pursuant to N.J.S.A. 54:4-2.20 et seq, for the owner of record of Block 16 Lot 11.12, 3 Sunshine Drive, Assessed to: William H. Mansfield Jr., effective with Veterans' Association determination of February 4, 2013; and

WHEREAS, this property will remain exempt from property tax while it remains the principal residence of William H. Mansfield Jr.; and

WHEREAS, taxes have been paid for 2013 through the third quarter in the amount of \$6,316.11 inclusive of a homestead rebate benefit in the amount of \$600.15; and

WHEREAS, said property owner is entitled to a refund of taxes paid for 2013 in the amount of \$6,316.11.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Alexandria, County of Hunterdon, that all billing for 2013 be cancelled for Block 16, Lot 11.12; the records of the Tax Collector be adjusted to reflect the exempt status of this property; a refund be issued in the amount of \$6,316.11 to: William H. Mansfield Jr., 3 Sunshine Drive, Pittstown, NJ 08867;

BE IT FURTHER RESOLVED that a certified copy of this Resolution be provided to the Tax Collector and Chief Financial Officer.

ATTEST:

Michele Bobrowski, Twp. Clerk

Gabriel C. Plumer, Mayor

ENGINEER'S REPORT: Twp. Engineer Ralph Runge noted that as requested he is investigating the costs associated with conversion of a portion of the existing Lester D. Wilson School for use as municipal offices. A detailed report shall be ready prior to the October Committee Meeting. Submission of documentation to the NJDEP pertaining to the garage site remediation statutory timeframe of May 7, 2014 has been removed from the site. This means that the State agrees that a thorough site investigation has been previously performed and no additional investigation is required at this time. Monitoring of the existing contamination shall continue according to the NJDEP requirements. At the request of the DPW, Twp. Engineer Runge has investigated the actions necessary to impose a weight limit of 10 tons on Hog Hollow Road. The weight limit will remove heavy truck traffic that currently utilizes the road as a short cut between County Road 513 and County Road 519. Removal of the heavy truck traffic will help extend the life of the existing pavement and preserve the investment of oil and chip recently applied to the road surface. Should the Committee be so inclined, an ordinance imposing the weight limit will be required. The agreement with Toll Brothers has been extended to September 14, 2015 for the construction trailer to be permitted on Balmoral Drive.

APPROVAL OF MINUTES:

- August 14, 2013 Township Committee Minutes
- August 14, 2013 Executive Session Minutes

Comm. Abraham made a motion, seconded by Comm. Swift to approve the minutes of the August 14, 2013 Township Committee Meeting with revisions. **ROLL CALL:**
Comm. Swift, yes; Comm. Abraham, yes, Mayor Plumer, yes.

Comm. Swift made a motion, seconded by Comm. Abraham to approve the minutes of the August 14, 2013 Township Committee Executive Session Meeting. **ROLL CALL:**
Comm. Swift, yes; Comm. Abraham, yes, Mayor Plumer, yes.

MOTION TO PAY BILLS:

Comm. Swift made a motion, seconded by Comm. Abraham to approve the payment of bills. **ROLL CALL:** Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes.

Current Fund	\$ 61,703.23
Other Trust Fund:	
1.) Reserves	2,123.50
2.) Grants	100.00
General Capital Fund	15,932.65
COAH	1,200.29
Farm Preservation	2,435.11
Dog Fund	-
Developers Escrow	
1.) Bank of America	
2.) Fulton Bank	<u>977.50</u>
TOTAL:	\$ 84,472.28
Other disbursements	
 Alexandria Schools	 1, 070,970.00
Delaware Valley HS	807,628.42

Total payments presented to the Township Committee \$1,963,070.70

ANNOUNCEMENTS / CORRESPONDENCE: None**COMMENTS FROM THE FLOOR:**

Comm. Swift met with Harry Fuerstenberger, Treasurer of the Historical Society pertaining to Mt. Salem Church and Provost House. Repairs are needed for the church window and those repairs would be covered under insurance. Comm. Swift would like to see use of these two buildings and has reached out to a landscaper to maintain the properties.

Resident, Curtis Schick noted that the County offered to take over Hog Hollow Road many years ago. Mr. Schick believes the Township should reach out to the County to see if they want to take over Hog Hollow Road still. Mayor Plumer will reach out to the County.

Motion to Approve Open Public Meeting Resolution for EXECUTIVE SESSION:

Comm. Abraham made a motion, seconded by Comm. Swift to move to Executive Session. **ROLL CALL:** Comm. Swift, yes; Comm. Abraham, yes; and Mayor Plumer, yes.

**Motion to Approve Open Public Meeting Resolution for EXECUTIVE SESSION:
Open Public Meetings Act RESOLUTION- Executive Session**

WHEREAS, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist:

NOW, THEREFORE, BE IT RESOLVED by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

_____ A confidential or excluded matter under Federal or State Law or Court Rule.

_____ A matter involving information that may impair the Township's rights to receive funds from the United States Government.

_____ A matter constituting an unwarranted invasion of an individual's privacy rights.

_____ Collective Bargaining Agreement or negotiation of the Agreement.

 X Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.

(Kappus Road)

(681 Route 513)

(Municipal Lease)

_____ Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.

_____ Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.

_____ Matters falling within the attorney-client privilege.

_____ Personnel matters involving a specific employee or officer of the Township.

_____ Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.

3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
5. This Resolution shall take effect immediately .

Comm. Abraham made a motion, seconded by Comm. Swift to return to open session.

ROLL CALL: Comm. Swift, yes; Comm. Abraham, yes; and Mayor Plumer, yes.

EXECUTIVE SESSION:

The following matters were discussed in Executive Session:

- Contract Negotiations 46 Kappus Road(COAH)

Township Committee discussed a letter that was to be sent by Planner Banisch.

- Land Preservation-681 Route 513 :

Two appraisal proposals were received. One by Tom Rodriguez in the amount of \$5440.00 and one by Curini Appraisal Company, Inc. in the amount of \$7981.00. Comm. Abraham made a motion, seconded by Comm. Swift to authorize Atty. Dragan to move forward with the two appraisals. **ROLL CALL:** Comm. Swift, yes; Comm. Abraham, yes; and Mayor Plumer, yes.

- Contract Negotiations/Municipal Lease :

Comm. Abraham made a motion, seconded by Comm. Swift to authorize Atty. Dragan to send a letter to the Board of Education regarding the terms discussed in Executive Session. **ROLL CALL:** Comm. Swift, yes; Comm. Abraham, yes; and Mayor Plumer, yes.

Comm. Abraham made a motion, seconded by Comm. Swift to authorize Twp. Clerk Michele Bobrowski to do a RFP for Township Planner for 2014. **ROLL CALL:** Comm. Swift, yes; Comm. Abraham, yes; and Mayor Plumer, yes.

MOTION TO ADJOURN

Comm. Abraham made a motion, seconded by Comm. Swift to adjourn. **ROLL CALL:** Comm. Swift, yes; Comm. Abraham, yes; and Mayor Plumer, yes. **Meeting Adjourned at 9:38 PM.**

Respectfully Submitted:

Michele Bobrowski, RMC, Township Clerk

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of September 11, 2013, and certify that said Minutes were approved unanimously by the Township Committee on the 9th day of October, 2013.

Gabe Plumer, Mayor

Dated: _____